

**City of Manchester, New Hampshire
Board of Fire Commissioners**

Minutes of the Regular Monthly Meeting

Date: Tuesday, September 8, 2009

Location: Central Fire Station-100 Merrimack Street

Board Members Present: Commissioners Paul Harrington, William Whitmore, and Robert Haley. Commissioners Triantafillou and Timbas were absent. The meeting was called to order at 8:32 am.

Also Present: Chief Burkush, Deputy Goonan, Deputy Campasano District Chief O'Reilly, Jody Rivard and Linda Miccio.

A moment of silence was observed.

Minutes of the Previous Meeting:

Minutes were accepted by a motion Whitmore/Haley

Correspondence:

Receive and file by a motion Whitmore/Haley

Reports:

Reports accepted by a motion Whitmore/Haley

Division Reports:

Chief Burkush reported on the following:

- FY 2010 Budget situation was discussed. The department currently has 9 vacant Firefighter position. The department is committed to daily staffing levels of 50 per shift. Fire Prevention Bureau's Budget was cut in half. Breathing apparatus account will see a saving due to the purchase of new equipment. Overtime account was cut in half. Severance pay is not in the department's budget, but is accounted for in another non-departmental account.
- A grant between the Town of Hooksett and the City of Manchester to build a joint fire station is under consideration.
- Station study is being conducted by a company called Matrix.
- Discussion about future plans to combine Station 3 and Station 9.
- Two new fire pumpers are due for delivery today.
- A bid from KME has been accepted for Rescue 1.

Deputy Campasano reported on the following:

See attached report.

Deputy Chief Goonan reported on the following:

- New sick leave policy went into effect on 9-7-2009, albeit sick leave usage is down by 30%. A policy was needed because one did not exist. Members on FMLA and Worker Compensation have increased.
- Latest arbitration case is the pay scale issue.
- With budget cuts felt throughout the City, some Departments are unable to provide necessary repairs, e.g. overhead doors and plymovents that historically they have performed due to budget constraints.

District Chief Ed O'Reilly reported on the following:

See attached report.

Communications Report

See attached.

Old Business: None

New Business:

The annual Firemen's Muster and Parade will be held on Sunday, October 4th.

Commissioner Harrington reports that he has visited all of the fire stations in the city and was warmly greeted.

Fire Service Awards will be presented at the Capitol Center for the Arts on October 7th and several members will be honored.

City elections will prove pivotal.

Executive Session: Not necessary

Adjournment: 9:24 am on a motion Haley/Whitmore. Next meeting is scheduled for October 6, 2009 at 8:30 am.

Transcribed by Linda Miccio

Respectfully submitted,

Robert Haley, Clerk

June 2, 2009

James Burkush, Chief of the Department
Manchester Fire Department
100 Merrimack Street
Manchester, NH 03101

Dear Chief Burkush:

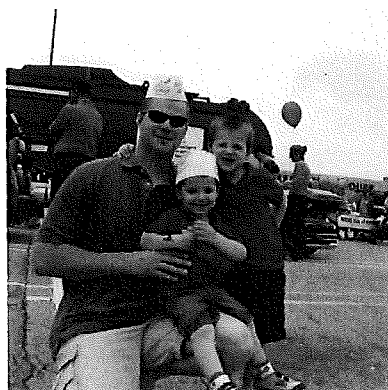
I hereby submit my notice to you and the Department that I am retiring from the Manchester Fire Department as of June 2, 2009. I have submitted my paperwork for retirement to the New Hampshire Retirement System and my decision to retire is irrevocable.

I want to thank you and the Department for your consideration and regretfully find that for personal reasons, I must retire at this time.

Sincerely yours,

A handwritten signature in cursive script, appearing to read 'Thomas Tufts', written in dark ink.

Thomas Tufts



Chief Burkhush -
 Thank you so much for sending
 a great crew of firefighters and a huge,
 shiny red firetruck to our first Touch a
 Truck event. It was by far one of the
 most popular trucks with the kids.

You were the first one to sign
 on to commit a truck to this event and
 we are so grateful for that.

Thanks for making our event a HUGE
 success!

We couldn't have done it without you!

We raised \$10,000 for two great charities
 and created a fun event for more than 1,300
 children and parents because of your support.

Thank You!

Sincerely, The Staff & Board of Noah's Ark Child Care Center

Thank you! Eric Arciello Murphy, Board
 President

RECEIVED

JUN 02 2009

To Whom It May Concern:

We, the residents of 327-329 Concord St. in Manchester, NH
want to extend our deepest thanks and appreciation to all
those firefighters who saved our homes.

MANCHESTER FIRE DEPT

We know you were "just doing your job", but to us, if it wasn't
for your hard work, and dedication, we would have lost our
home as well.

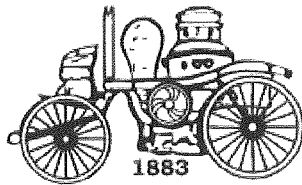
You not only saved the lives of 3 families, but you made us
realize how precious life is and how fast all could be lost.

Thank you again for all your hard work.

Sincerely,

Hannah Renaud
Melanie Butler
Jen Furlow

DERRY FIRE DEPARTMENT



George Klauber, Fire Chief

FIRE / AMBULANCE ADMINISTRATION
14 Manning Street
Derry, New Hampshire 03038

Emergency: 9-1-1
Business: 603-432-6751
FAX: 603-537-9216

June 10, 2009

James Burkush
Manchester Fire Department
100 Merrimack Street
Manchester, NH 03101

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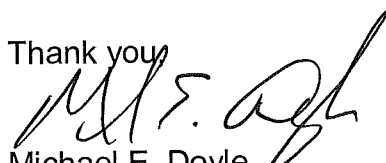
JUN 12 2009

MANCHESTER FIRE DEPT

Dear Chief,

I would like to take a moment to thank you and the members of your department for your assistance with the building fire at 75 Warner Hill Road on May 29, 2009. This basement fire proved difficult to extinguish. Without your assistance our companies would have been taxed beyond their limits. Your department's timely response allowed for a "good stop" on this stubborn fire.

Thank you,


Michael E. Doyle
Battalion Chief, Battalion 1
Derry Fire Department

Blais, Dona

From: Burkush, James
Sent: Thursday, June 18, 2009 9:14 AM
To: Blais, Dona
Subject: FW: Thanks

From: Gamache, Michael
Sent: Thursday, June 18, 2009 8:50 AM
To: Brassard, Norman; Parent, Andre
Cc: Burkush, James; Silkman, Scott; Lemieux, Christina
Subject: FW: Thanks

Norm, Andy, Chris & Scott, here is a note from the occupants of 1445 Union St, incident #09-0907675 expressing thanks for the response on Monday morning. Once again nice job guys, please share with your crew.

Michael N. Gamache
 District Chief
 Manchester Fire Department
 100 Merrimack St. 03101
 603-669-2256
 603-669-7707 fax

From: Ralph Rudnick [mailto:rdnk32@msn.com]
Sent: Tuesday, June 16, 2009 2:39 PM
To: Gamache, Michael
Subject: Thanks

We are grateful to you and the Manchester Fire Department for the quick response to our emergency monday morning. Politeness, helpfulness and efficiency were the hallmarks of the event. Of special note, you made us feel very comfortable for the two hour period outside our home. Thanks to you and the Department for the kindness shown. Rhoda & Ralph Rudnick

51714

FDID

NH

State

6

Incident

15

Date

2009

ROC

Station

09-0907675

Incident Number

000

Exposure

 Responding
 Units/Personnel

R1 Rescue 1

01:39:32

01:41:39

01:47:41

02:54:20

Staff ID\Staff Name	Activity	Rank	Position	Role
200083 Parent, Andre R	Incident Respons	Lieutenant	Officer	
200134 Plantier, Robert A	Incident Respons	Firefighter	Driver	
200159 Lemay, Brian K	Incident Respons	Firefighter	Plateman	
200169 Clement, Richard U	Incident Respons	Firefighter	Plateman	

E5 Engine 5

01:39:31

01:41:31

01:44:28

02:53:16

Staff ID\Staff Name	Activity	Rank	Position	Role
200032 Brassard, Norman W	Incident Respons	Captain	Officer	
200181 McNeil, James A	Incident Respons	Firefighter	Plateman	
200245 Boucher, Paul B	Incident Respons	Firefighter	Driver	

Nottingham Fire & Rescue Department
235 Stage Road
PO Box 114
Nottingham, NH 03290-0114

Business (603) 679-5666
Facsimile (603) 679-1271

Emergency Dial 9 1 1

Ser # 09-088

25 June 2009

Chief James Burkush

Jaye J. Vilchock
Chief

Manchester Fire Department
100 Merrimack St.
Manchester, NH 03101

Heidi Carlson
Deputy Chief

Nelson Thibault
John A. Trumbull Jr
Daniel Elliott
Captains

Dear Chief,

Judith Thibault
Philip English
Mathew Curry
Robert Desrosiers
Lieutenants

The members Nottingham Fire Rescue Department,
commend your departments bravery and valor.

We are deeply touched by this tragedy and want your
members to know that our thoughts and prayers are with
them during this difficult time.

Sincerely,

RECEIVED

JUN 29 2009

MANCHESTER FIRE DEPT

Jaye Vilchock 25 June 09
Jaye Joseph Vilchock
Chief, Nottingham Fire
Rescue Department

cc: File

RECEIVED

JUN 25 2009

To Whom it may Concern:

Monday June 23rd, 2009

MANCHESTER FIRE DEPT

How can anyone express deep and sincere gratitude to public servants who routinely put their lives in danger to save the lives and property of others? Fire and Police Departments are made up of persons who dedicate their lives, their very lives daily. I know this as fact having four sons in Law Enforcement. My wife and I burst with pride at their accomplishments.

But this tribute is to the members of the Manchester Fire Department who have saved my home from the ravages of fire, not once but twice. Once ten years ago and more recently in May of this year. Both threats originated from the same property on Concord Street. Both fires, the result of arson.

We know we are not alone as persons who, in the middle of the night, have been awakened by pounding on the front door and shouted instructions to get dressed and get out. Evacuate your home and leave your possessions. And you wonder, "Is our home going to burn?"

And you remember the big red X's nailed to the front and the rear of the property next door signifying the property is an unoccupied three story, six apartment structure, and the mission is to save the abutting properties. One being our home. And the foam is two feet deep on the street as it cascades down from the flaming building's rooftop and suffocates flame. And rivers of water run down the streets, front and rear. And in the entire process you see firemen risking life and limb as the blaze turns to smoke. I heaved a sigh of relief as the last signs of flame were under control. As the trim and siding were torn open to permit streams of water to cool the interior smoldering embers. Over four hours were given by many firefighters to render the neighborhood SAFE again.

Don't wonder if firefighting equipment is needed in the next city budget. We have our home to live in because of some mighty sophisticated vehicles which carry firefighting equipment to the scene and then perform some rather miraculous functions. And the firefighters display their training and readiness as pros!

We wish to thank the city of Manchester, our Fire Department and our Police Department for their dedication to duty. Thank you for getting us out of our threatened home and thank you for saving our home, not once but twice.

Sincerely, Roger and Dorothy Davies
33 Derry Street
Manchester, NH

Roger Davies
Dorothy Davies

July 3, 2009

RECEIVED

JUL 07 2009

MANCHESTER FIRE DEPT

Fire Dept. Chief
City of Manchester
100 Merrimack Street
Manchester, NH 03101-2208

Good Morning,

I don't expect many people take the time to acknowledge the positives so I feel this letter should be sent to you.

This letter is to bring to your attention a very positive, pleasant encounter I had the privilege to experience with the Engine 3 firemen -

Dist. Fire Chief, Al Poulin
Lt. Max Chiasson
Dan Paradis
Joe Roberts

They arrived at my house on June 24th to assess the situation and determine what assistance they could provide.

They were not only polite and respectful but showed exemplary camaraderie as they worked together to address the situation.

This type of dedication should not go unrecognized so this letter will serve as a public thank you.

Sincerely,

Shirley Marino

51714	NH	6	24	2009	E03	09-0908121	000	Responding Units/Personnel
FDID	State	Incident Date			Station	Incident Number	Exposure	

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
33 Engine 3	11:36:01	11:36:53	11:47:03	12:27:27

Staff ID\Staff Name	Activity	Rank	Position	Role
200070 Paradis, Daniel R	Incident Respons	Firefighter	Driver	
200109 Chiasson, Max T	Incident Respons	Lieutenant	Officer	
200236 Robert, Joseph V	Incident Respons	Firefighter	Plateman	

Unit Narrative

In the rear of 275 Huse Rd. a small pond has formed due to storm run off. The water is getting into the house, the home owner (Shirley Marino) is controlling it with sump pumps. E-3 left a small sump pump and 100 ft. of forestry hose in order to lower the level of the pond.

Blais, Dona

From: Harding, Elizabeth CTR NGNH [elizabeth.harding3@us.army.mil]
Sent: Monday, July 06, 2009 5:30 PM
To: Blais, Dona
Subject: Volunteering with military kids (UNCLASSIFIED)

Classification: UNCLASSIFIED
Caveats: NONE

Hi Dona,

Just wanted to touch base with you. I heard you were absolutely fabulous with the kids! I was told "she's a keeper". Thank you so much for responding to our request and taking time out of your schedule to come support NH military families!

Thank you,
Elizabeth

Elizabeth Harding
State Youth Coordinator
Contractor (Williams Gonzales)
NHNG Child & Youth Program
1 Minuteman Way
Concord, NH 03301
603-227-1429
elizabeth.harding3@us.army.mil
Classification: UNCLASSIFIED
Caveats: NONE

James A. Burkush
Chief of Department

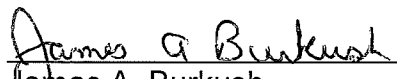


City of Manchester
Fire Department

GENERAL ORDER #0901

Effective Sunday, June 7, 2009 at 0800 hours the following promotion shall be in order:

Firefighter Adam Iverson promoted to Lieutenant


James A. Burkush
Chief of Department

6-3-2009

*Chuck DePrima
Acting Director*



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

July 7, 2009

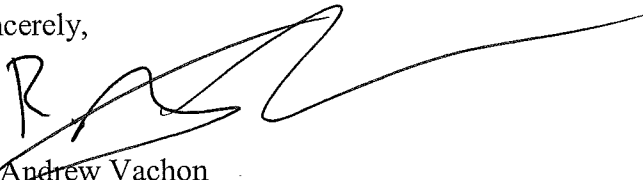
Chief James Burkush
Manchester Fire Department
100 Merrimack St.
Manchester, NH 03101

Dear Chief Burkush,

On behalf of the City of Manchester Parks and Recreation Department, I would like to thank you and your Department once again for the assistance provided for our 2009 Independence Day Celebration at Arms Park. I also want you to know that your flexibility with accommodating our rain date was greatly appreciated.

Please convey our gratitude to your staff for their services and I look forward to working with your Department in the future.

Sincerely,



R. Andrew Vachon
Acting Recreation Enterprise Manager

RECEIVED

JUL 10 2009

MANCHESTER FIRE DEPT

51714 FDID	NH State	7 Incident Date	1 Incident Date	2009 Incident Date	E11 Station	09-0908477 Incident Number	000 Exposure	Responding Units/Personnel
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Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
E11 Engine 11	09:08:43	09:10:39	09:14:31	09:46:52

Staff ID\Staff Name	Activity	Rank	Position	Role
200132 Kelly, James D	Incident Respons	Lieutenant	Officer	
200258 Lang, Ryan	Incident Respons	Firefighter	Driver	
200259 Langley, James	Incident Respons	Firefighter	Plateman	
200260 Monnelly, Andrew A	Incident Respons	Firefighter	Plateman	

R1 Rescue 1	08:59:29	09:01:20	09:05:22	09:46:32
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Staff ID\Staff Name	Activity	Rank	Position	Role
200082 Franggos, Peter L	Incident Respons	Lieutenant	Officer	
200182 Pinard, Denis R	Incident Respons	Firefighter	Plateman	
200201 Lamothe, Mathew A	Incident Respons	Firefighter	Plateman	
200206 Gelinias, Keith A	Incident Respons	Firefighter	Driver	

639 Maple St
Manchester
NH 03104
Aug 2, 2009.

Dear Chief,
On behalf of the Blair Family
I am thanking your fireman who
responded to the above address on
July 1st following the death of Steven
Blair.

Due to his large size it would have
been impossible for the funeral home
to remove him from the house in a safe
and dignified manner. Your fireman
went out of their way to show respect
and care, even going to the funeral
home to assist with the transfer there.
Please convey our thanks to those
involved.

Regards
Ann Blair
Sister-in-law

STRANGE BREW TAVERN

88 Market Street
Manchester, NH 03101
603-666-0293
July 28, 2009

RECEIVED

AUG 10 2009

MANCHESTER FIRE DEPT

City of Manchester
Fire Department
100 Merrimack Street
Manchester, NH 03101
ATTN: District Chief Michael N. Gamache

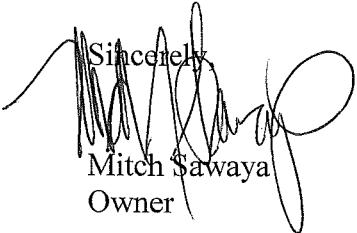
Dear Chief Gamache:

I would like to take a minute to express my thanks to the firemen from the Merrimack Street Station who responded to a flooding call at Strange Brew Friday July 24. The guys were helpful and courteous as always. And I appreciate the fact that they were put at my disposal until everything was cleared. Thanks to their efforts, we were able to open for business Friday evening at our regularly scheduled time.

This isn't the first time the guys from that station have come to our aid. In past years it has been everything from frozen sprinkler heads, frozen sprinkler system, and false alarms. I feel that in every case they have gone above and beyond what I believe is their normal responsibility.

Please pass along my thanks to everyone involved.

Sincerely,


Mitch Sawaya
Owner

James Burkush
Chief of Department



Nicholas Campasano
Deputy Chief
Training Division

CITY OF MANCHESTER

Fire Department

August 18, 2009

James A. Burkush
Chief of Department
Manchester Fire Department
100 Merrimack Street
Manchester, NH 03101

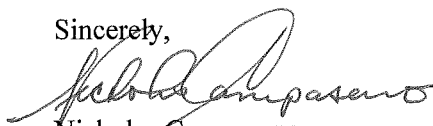
Dear Chief Burkush:

As you know, the transition from our older MSA self-contained breathing apparatus to the new Fire Hawk model has been completed. All fire companies have received their new air packs, face pieces have been retrofitted for all personnel and air purifying respirator adaptor exchanges have been made. The smooth transition process, which was accomplished in three days, did not occur by accident. The department is very lucky to have dedicated personnel who worked tirelessly and diligently to assure the success of the project.

District Chief Bob Corbeil provided support and coordination throughout the project and should be commended for his efforts. Firefighter Mike Meehan did a superb job coordinating the electronic tracking of old and new equipment, recording flow testing data and assuring all equipment was accounted for and exchanged. Firefighters Dennis Collins, Brennan Pingree, Paul King and Jeff Ouellette did an outstanding job assisting in the transition and worked cooperatively alongside the MSA and Firematic personnel to complete the transition. Lieutenant Kevin Healey has taken a personal interest in the success of the department's SCBA program since his initial assignment to that task. His initiative and persistence are enviable and were instrumental to the successful outcome of this project.

In the span of three days, the Manchester Fire Department transitioned from struggling to maintain older, out-date breathing apparatus to providing every firefighter with new state-of-the-art SCBA. The safety and well-being of every member of the department has been dramatically improved through this change. However, as you are aware, the endeavor does not stop there. SCBA work will continue beyond this transition project with monthly flow testing, mask fit testing and other vitally important maintenance and repair work. These individuals, who continue this effort, should be commended for their commitment and dedication to the department.

Sincerely,



Nicholas Campasano
Deputy Chief

Cc: DC R. Corbeil, Lt. K. Healey, FF. M. Meehan, D. Collins, B. Pingree, P. King, J. Ouellette

camp fatima
PO Box 206
Gilmanton I.W., NH 03837
(603) 364-5851

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AUG 24 2009

August 20, 2009

MANCHESTER FIRE DEPT

Chief James Burkush
Manchester Fire Dept. 100 Merrimack Street
Manchester, NH 03101

Dear Chief Burkush:

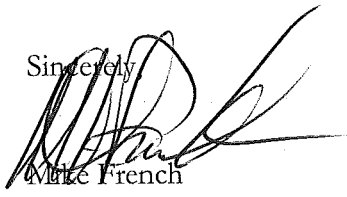
This year, for the 55th year, the Diocese of Manchester has sponsored Exceptional Citizen's Week, a week long outdoor camping experience for children and adults with physical and mental challenges. The week is staffed entirely by volunteers. Generous donations including your donation of two firefighters and the forestry truck for our Foam Party has helped to make this week possible.

Here's how your donation touched a special person. I saw a camper in a wheelchair hoisted onto a horse for the first ride of his life. I witnessed a line of campers, wheelchairs included; weave in and out of tables in the Dining Hall leading us in spirited songs. I have seen accomplishments, smiles, hugs, and tears. Each camper is enjoying an astonishing week, and caregivers are enjoying respite. Your support of Exceptional Citizens Week at Camp Fatima allows us to continue to provide this service.

You are part of this incredible week because you reached into your heart and responded to our need. Without your kind spirit and generous gift, we would not be providing an extraordinary experience to more than 160 campers.

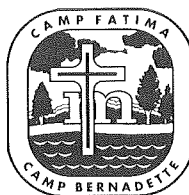
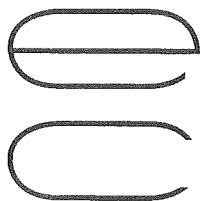
We send our thanks and blessings to you for your support of EC Week 2009.

Sincerely,


Mike French
Resident Director

F.F. Timothy Aramini
F.F. Jason Rouleau

EXCEPTIONAL CITIZEN'S WEEK



Sponsored by
THE DIOCESE OF MANCHESTER

August 20, 2009

Chief James Burkush
Manchester Fire Department
100 Merrimack Street
Manchester, New Hampshire 03103

Dear Chief Burkush:

I wish to retire from the Manchester Fire Department effective August 18, 2009 under provisions of the New Hampshire Retirement System.

Sincerely, 

Normand R. Ducharme
Firefighter Truck 7

MFD

Manchester Incident Report by type

Alarm Date Between {06/01/2009} And {09/01/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	141	3.29%	\$0	0.00%
	141	3.29%	\$0	0.00%
1 Fire				
100 Fire, Other	12	0.28%	\$6,000	1.99%
111 Building fire	21	0.49%	\$262,500	87.46%
113 Cooking fire, confined to container	13	0.30%	\$1,000	0.33%
116 Fuel burner/boiler malfunction, fire	2	0.04%	\$0	0.00%
118 Trash or rubbish fire, contained	2	0.04%	\$500	0.16%
130 Mobile property (vehicle) fire, Other	1	0.02%	\$0	0.00%
131 Passenger vehicle fire	16	0.37%	\$12,200	4.06%
140 Natural vegetation fire, Other	3	0.07%	\$0	0.00%
141 Forest, woods or wildland fire	1	0.02%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	8	0.18%	\$0	0.00%
150 Outside rubbish fire, Other	3	0.07%	\$10	0.00%
151 Outside rubbish, trash or waste fire	7	0.16%	\$0	0.00%
154 Dumpster or other outside trash receptacle	3	0.07%	\$1,000	0.33%
160 Special outside fire, Other	3	0.07%	\$0	0.00%
162 Outside equipment fire	2	0.04%	\$0	0.00%
	97	2.26%	\$283,210	94.36%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overhear	2	0.04%	\$0	0.00%
210 Overpressure rupture from steam, Other	1	0.02%	\$0	0.00%
220 Overpressure rupture from air or gas, Other	1	0.02%	\$0	0.00%
240 Explosion (no fire), Other	1	0.02%	\$0	0.00%
251 Excessive heat, scorch burns with no	3	0.07%	\$0	0.00%
	8	0.18%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	218	5.09%	\$0	0.00%
311 Medical assist, assist EMS crew	82	1.91%	\$0	0.00%
321 EMS call, excluding vehicle accident with	2,471	57.73%	\$3,000	0.99%
322 Motor vehicle accident with injuries	147	3.43%	\$6,000	1.99%
323 Motor vehicle/pedestrian accident (MV Ped)	14	0.32%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	119	2.78%	\$2,700	0.89%
331 Lock-in (if lock out , use 511)	8	0.18%	\$0	0.00%
350 Extrication, rescue, Other	2	0.04%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	17	0.39%	\$0	0.00%
361 Swimming/recreational water areas rescue	2	0.04%	\$0	0.00%

MFD

Manchester Incident Report by type

Alarm Date Between {06/01/2009} And {09/01/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
363 Swift water rescue	1	0.02%	\$0	0.00%
381 Rescue or EMS standby	1	0.02%	\$0	0.00%
	3,082	72.00%	\$11,700	3.89%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	8	0.18%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	0.02%	\$0	0.00%
411 Gasoline or other flammable liquid spill	10	0.23%	\$0	0.00%
412 Gas leak (natural gas or LPG)	8	0.18%	\$0	0.00%
413 Oil or other combustible liquid spill	8	0.18%	\$0	0.00%
424 Carbon monoxide incident	7	0.16%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	6	0.14%	\$200	0.06%
441 Heat from short circuit (wiring),	1	0.02%	\$0	0.00%
442 Overheated motor	2	0.04%	\$0	0.00%
443 Breakdown of light ballast	1	0.02%	\$0	0.00%
444 Power line down	9	0.21%	\$0	0.00%
445 Arcing, shorted electrical equipment	8	0.18%	\$1,500	0.49%
460 Accident, potential accident, Other	3	0.07%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.02%	\$0	0.00%
480 Attempted burning, illegal action, Other	1	0.02%	\$0	0.00%
	74	1.72%	\$1,700	0.56%
5 Service Call				
500 Service Call, other	44	1.02%	\$0	0.00%
510 Person in distress, Other	6	0.14%	\$0	0.00%
511 Lock-out	5	0.11%	\$0	0.00%
520 Water problem, Other	13	0.30%	\$3,500	1.16%
521 Water evacuation	5	0.11%	\$0	0.00%
522 Water or steam leak	3	0.07%	\$0	0.00%
531 Smoke or odor removal	6	0.14%	\$0	0.00%
542 Animal rescue	1	0.02%	\$0	0.00%
550 Public service assistance, Other	4	0.09%	\$0	0.00%
551 Assist police or other governmental agency	7	0.16%	\$0	0.00%
553 Public service	6	0.14%	\$0	0.00%
554 Assist invalid	6	0.14%	\$0	0.00%
555 Defective elevator, no occupants	4	0.09%	\$0	0.00%
561 Unauthorized burning	37	0.86%	\$0	0.00%
571 Cover assignment, standby, moveup	7	0.16%	\$0	0.00%
	154	3.59%	\$3,500	1.16%

MFD

Manchester Incident Report by type

Alarm Date Between {06/01/2009} And {09/01/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
600 Good intent call, Other	152	3.55%	\$0	0.00%
611 Dispatched & cancelled en route	13	0.30%	\$0	0.00%
621 Wrong location	1	0.02%	\$0	0.00%
622 No Incident found on arrival at dispatch	7	0.16%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.04%	\$0	0.00%
651 Smoke scare, odor of smoke	27	0.63%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	6	0.14%	\$0	0.00%
653 Smoke from barbecue, tar kettle	2	0.04%	\$0	0.00%
661 EMS call, party transported by non-fire	1	0.02%	\$0	0.00%
671 HazMat release investigation w/no HazMat	5	0.11%	\$0	0.00%
	216	5.04%	\$0	0.00%

7 False Alarm & False Call

700 False alarm or false call, Other	25	0.58%	\$0	0.00%
710 Malicious, mischievous false call, Other	18	0.42%	\$0	0.00%
711 Municipal alarm system, malicious false	26	0.60%	\$0	0.00%
712 Direct tie to FD, malicious false alarm	10	0.23%	\$0	0.00%
714 Central station, malicious false alarm	2	0.04%	\$0	0.00%
715 Local alarm system, malicious false alarm	10	0.23%	\$0	0.00%
721 Bomb scare - no bomb	1	0.02%	\$0	0.00%
730 System malfunction, Other	90	2.10%	\$0	0.00%
731 Sprinkler activation due to malfunction	9	0.21%	\$0	0.00%
733 Smoke detector activation due to	75	1.75%	\$0	0.00%
734 Heat detector activation due to malfunction	1	0.02%	\$0	0.00%
735 Alarm system sounded due to malfunction	43	1.00%	\$0	0.00%
736 CO detector activation due to malfunction	6	0.14%	\$0	0.00%
740 Unintentional transmission of alarm, Other	37	0.86%	\$0	0.00%
741 Sprinkler activation, no fire -	10	0.23%	\$0	0.00%
742 Extinguishing system activation	1	0.02%	\$0	0.00%
743 Smoke detector activation, no fire -	78	1.82%	\$0	0.00%
744 Detector activation, no fire -	20	0.46%	\$0	0.00%
745 Alarm system activation, no fire -	33	0.77%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.02%	\$0	0.00%
	496	11.58%	\$0	0.00%

8 Severe Weather & Natural Disaster

812 Flood assessment	1	0.02%	\$0	0.00%
814 Lightning strike (no fire)	3	0.07%	\$0	0.00%
815 Severe weather or natural disaster standby	4	0.09%	\$0	0.00%

MFD

Manchester Incident Report by type

Alarm Date Between {06/01/2009} And {09/01/2009}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	8	0.18%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	3	0.07%	\$0	0.00%
911 Citizen complaint	1	0.02%	\$0	0.00%
	4	0.09%	\$0	0.00%

Total Incident Count: 4280

Total Est Loss:

\$300,110

SEPTEMBER 8, 2009

TRAINING DIVISION REPORT

DEPARTMENT PROVIDED TRAINING

The following training was provided to department personnel:

- New State of New Hampshire EMS protocols were rolled out to all department EMTs in May.
- An Emergency Medical Dispatch review class was delivered to all personnel in May
- A continuing education class was provided in June to all Emergency Medical Technician Intermediates to meet NH and NR-EMT requirements.
- The Training Division, during the month of July, delivered an SCBA familiarization class to prepare for the delivery of new MSA Fire Hawk Self-Contained Breathing Apparatus.
- The department took delivery and distributed 203 new MSA Fire Hawk SCBAs. Additionally, 120 Air Purifying Respirator adapters were also replaced. All units are in use and functioning. This delivery brings all SCBAs within the department into compliance with NFPA standards.
- Department provided training:

■ Administrative procedures	8 classes	238 attendees	357 contact hours
■ SCBA familiarization	9 class	221 attendees	442 contact hours
■ BLS for Healthcare Providers	8 classes	198 attendees	396 contact hours
■ EMD Dispatch Review	8 classes	210 attendees	694 contact hours
■ EMT Modules 1 - 10	59 classes	1187 attendees	2374 contact hours
■ EMT Continuing Education	16 classes	395 attendees	790 contact hours
■ EMT-Intermediate Con-ed	1 classes	15 attendees	45 contact hours
■ H1N1 Health Alert Briefings	2 classes	49 attendees	24.50 contact hours
■ 2009 EMS Protocol Rollout	8 classes	213 attendees	426 contact hours

EMPLOYEE SELF-DEVELOPMENT

The following programs were or are being utilized by Department members for employee development:

- Emergency Operations Center Management (Nashua) – 2 members
- Radiological Response School (Nevada) – 1 member is scheduled to attend the program.

EMERGENCY MEDICAL TECHNICIAN RECERTIFICATION

The 2009 EMT refresher training program is proceeding on schedule. Each class is incorporating two hours of EMS continuing education in order to meet the National Registry's 24 hour annual continuing education requirements.

IN-HOUSE COMPANY TRAINING PROGRAM

Companies continue to formally document their company level in-house training for the month of **May**. Training hours for each company were as follows:

- Engine 1 14.00 hours
- Station 2 14.00 hours
- Station 3 09.25 hours
- Station 4 09.25 hours
- Station 5 14.00 hours
- Station 6 15.00 hours
- Station 7 11.50 hours
- Station 8 12.00 hours
- Station 9 09.50 hours
- Station 10 09.00 hours
- Engine 11 18.00 hours
- Truck 1 04.00 hours
- Rescue 1 12.75 hours

The average training hours per company for the month of May were **11.71** hours

The average training hours per company for the month of April were **18.81** hours.

Companies training hours for each company in **June** were as follows:

- Engine 1 11.00 hours
- Station 2 22.50 hours
- Station 3 18.50 hours
- Station 4 28.00 hours
- Station 5 24.75 hours
- Station 6 32.25 hours
- Engine 7 17.00 hours
- Truck 7 30.25 hours
- Station 8 24.00 hours
- Station 9 22.00 hours
- Station 10 15.00 hours
- Engine 11 39.00 hours
- Truck 1 26.00 hours
- Rescue 1 32.50 hours

The average training hours per company for the month of June were **24.48** hours

The average training hours per company for the month of May were **11.71** hours.

Companies training hours for each company in **July** were as follows:

- Station 2 26.75 hours
- Station 3 22.50 hours
- Station 4 26.00 hours
- Station 5 20.75 hours
- Station 6 32.50 hours
- Engine 7 25.00 hours
- Truck 7 35.00 hours
- Station 8 26.00 hours
- Station 9 19.25 hours

- Station 10 16.50 hours
- Engine 11 17.50 hours
- Truck 1 19.00 hours
- Rescue 1 24.50 hours

The average training hours per company for the month of July were **23.94** hours

The average training hours per company for the month of June were **24.48** hours.

Companies training hours for each company in **August** were as follows:

- Station 2 19.00 hours
- Station 3 14.75 hours
- Station 4 05.50 hours
- Station 5 12.00 hours
- Station 6 20.00 hours
- Engine 7 23.00 hours
- Truck 7 18.00 hours
- Station 8 15.50 hours
- Station 9 10.00 hours
- Station 10 05.50 hours
- Engine 11 18.50 hours
- Truck 1 11.75 hours
- Rescue 1 00.00 hours

The average training hours per company for the month of August were **13.34** hours

The average training hours per company for the month of July were **23.94** hours.

SAFETY COMMITTEE

A copy of the minutes for the Safety Committee meetings, held for June, July and August, are attached to this report.

- Rescue 1 was provided with a new underwater camera. This tool will assist them with locating potential drowning victims and other underwater operations.
- New department IDs have been issued to all members.
- New forestry gear was purchased and provided to members of Station 2.

HOMELAND SECURITY

ASSISTANCE TO FIREFIGHTER GRANTS

The back-up radio console project has been completed. Equipment was installed by the contractor, Wright Communications. The department now has a truly redundant transmitter and radio console, in the event of a primary system failure. The system has been tested and communication technicians have been trained in its operation. Department policies and procedures are being draw up, with dispatcher training to be held in the near future. The project was funded by a grant of \$89,874.00.

The Department submitted a joint Fire Station Construction Grant with the Town of Hooksett on July 10th. The grant request was for \$2.9 million dollars to construct a joint Hooksett/Manchester fire station on the site of the existing Station 4. Grant award announcements are expected during the week of September 21st.

On June 11th, the department was notified that it had been awarded \$75,000 for its 2008 Homeland Security Competitive grant application for a community preparedness program. This program is being coordinated through Southern New Hampshire Planning Commission and will be developed and delivered in cooperation with the twelve other SNHPC participating communities.

The Department was awarded two 2008 Homeland Security Competitive grant requests for hazardous materials response. The grants, which total \$62,290, will fund the purchase of two hand-held PDA-based hazardous materials reference software and a hand-held infrared spectrometer for Rescue 1. These purchases will greatly enhance the detection and identification capabilities of the city's hazardous materials response.

Safety Committee Meeting Minutes
August 4, 2009
Meeting called to order at 9:00am
UNOFFICIAL

Motion to accept last months minutes was made and unanimously approved.

Members Present

Chief Burkush
Deputy Chief Campasano
District Chief Pelletier
Kevin O'Neil
Fire Training Instructor Bob Field
Lt. Parent
Lt. Couture
Lt. Veilleux
FF Steve Barton

Old Business

Tower Ladder: The Tower Ladder has arrived. Training for members of Truck 7 is also complete.

Department ID: The ID's are complete and have been distributed. All pictures have been taken. We are only waiting for a few ID's to come in.

Forestry Gear: The only item that we are waiting for is helmets. This will complete the Forestry Gear Order.

SCBA Replacement: The C.A.R.E. classes are complete for the Self Contained Breathing Apparatus (SCBA). The equipment will be received and distributed next week.

Facility Issues: Building Services has refused to repair any Plymovent System. They should be doing so due to the fact that having an outside company make repairs is very expensive.

It has come to our attention that Red Robidas will not longer be paying for any of our security cameras and Human Resources will no longer be paying for the Certified Public Manager Program due to lack of funds.

Fire Station Construction Grant: Our Senate Delegation will be writing a letter in support of our request to be awarded a portion of The Fire Stimulus Grant. Hooksett will be writing a letter as well.

CAD Tear Sheets: The Computer Aided Dispatch (CAD) system sends out emergency calls sequentially. Changes will be made in the registry and all companies will see the order of dispatch.

NEXT MEETING SCHEDULED FOR SEPTEMBER 1ST AT 9:00 AM AT CENTRAL

Safety Committee Meeting Minutes
June 3, 2009
Meeting called to order at 9:00am
UNOFFICIAL

Motion to accept last months minutes was made and unanimously approved.

Members Present

Chief Burkush
Deputy Chief Campasano
District Chief Gamache
District Chief Pelletier
Lt. Parent
Lt. Veilleux
Lt. Couture
FF Barton
Kevin O'Neil

Old Business

The Alderman have approved that bids can go out for new SCBA's. The vendor came down in price over \$200,000 reducing the cost to \$750,000.

The New Tower Ladder is expected to arrive late June – early July.

Chief Burkush was approved the funding to do repairs to Engine 10.

The EMD training classes to all firefighters has been completed.

The issue of being on a call and requesting a "Code 200" needs to be reinforced. We will address the issue with the Police Department. There have been incidents where situations have escalated between people and police presence needs to arrive immediately.

The police will work with us when noticing a caution note on a building. They check on these buildings to be sure they are not being inhabited by the homeless etc.

It has come to our attention that our system can generate and prioritize calls in police CAD. They have volunteered to work with us on how to set our system to work that way.

The committee is enforcing that when structural gear is deemed unsafe, it is to be destroyed. We do not want civilians to take and wear it. We also do not want anyone to use it as backup gear.

The committee endorsed Chief Burkush's change in staffing. Four people will now be assigned to a truck instead of 3.

A SOP will be developed to announce what action to take when a severe weather alert has been announced. The decision will not be at the discretion of the officer, but may at times be made by the District Chief. An example would be what to do when you encounter severe weather during operations such as major thunderstorms? or announcing that no aerials are allowed to be used during high wind speeds. The notification will be announced by Fire Alarm to all companies when they receive a severe weather alert.

Rescue One is getting an underwater camera.

The ID's are in the process of being made. All the necessary information has been sent to the vendor.

The remote transmitter relay project is complete. If our tower site goes down, Elliot's will go on by a press of a button located in Fire Alarm.

The Forestry Gear has been purchased.

Chief Campasano informed the committee there is a new Fire Stimulus Grant that we can apply for from FEMA. It is for fire stations that need to be built or are in desperate need of repair. Engine 4 would fall in this category. Unfortunately they anticipate receiving at least 10,000 applications.

NEXT MEETING SCHEDULED FOR JUNE 30TH AT 9:00 a.m. AT CENTRAL.

Safety Committee Meeting Minutes
June 29, 2009
Meeting called to order at 9:00am
OFFICIAL

Motion to accept last months minutes was made and unanimously approved.

Members Present

Chief Burkush
Deputy Chief Campasano
Deputy Chief Goonan
District Chief Pelletier
District Chief Gamache
Captain Merrill
Captain Soderberg
Fire Training Instructor Bob Field
Lt. Parent
Lt. Couture
Lt. Veilleux
Lt. Prince
FF Steve Barton
FF Rick Clement

Old Business

The New Tower Ladder is expected to arrive next week.

Keith is working on the repairs to Engine 10 and it should be in service soon. Engine 4 will be worked on next and will now have an enclosed cab and replace the old Engine 6.

The Police have notified their staff of the importance when a "Code 200" is called.

Chief Campasano is still working on developing a SOP (Standing Operating Procedure) announcing what action to take during a severe weather alert.

Rescue One now has the underwater camera and it is in service.

The ID's are still in the process of being made. We are missing some pictures. The plan is to take the remaining pictures during the EMT (Emergency Medical Training) classes next week since all companies will already be down here.

The Forestry Gear has been purchased and distributed. The only item we are waiting on is helmets.

Discussions we made with Hooksett Fire Department about sharing a Fire Station. This would give us a better chance when we apply for the Fire Stimulus Grant that we can apply for through FEMA. Although Engine 4 is in desperate need of repair or to be rebuilt, sharing a fire station would increase our chances. We would share a building with them but they would be 2 completely different stations, separate pieces of apparatus, separate offices etc. However, they would be automatic mutual aid.

Now that Engine 1 is closed medical calls are being rotated between Engine 11, Truck 1 and Rescue 1.

New Business

Firematic (The Self Contained Breathing Apparatus Vendor) will be coming in tomorrow to sign the contract for the new Self Contained Breathing Apparatus (SCBA) Purchase. They will also be dropping off 10 SCBA's for familiarization training. They will conduct this training during the second portion of next weeks Emergency Medical Training Refresher Program (EMT-Refresher). At the end of next week's program the SCBA's will be distributed to each station to experiment with.

The week of August 9th a trailer will be delivering all new packs and will be retro fitting masks for each firefighter. Fire Stations will be called down one at a time for distribution. Damaged storage brackets will be replaced at this time.

Jumping calls is becoming an issue again. Although it is highly discouraged, there are some that still continue to do so. You must get permission from Fire Alarm prior to doing so.

Everyone arriving on scene must remember to press the on scene arrival button. If you do forget, note that the time is approximate in the narrative portion of your report.

It was discovered on the tear sheets there is a problem in the listing of dispatched apparatus. Chief Campasano and Don Rippey are looking into it.

Firefighter Steve Barton brought up to the committee of adding an additional Engine or Truck to the FAST Team. It was decided that it is up to the discretion of the District Chief.

NEXT MEETING SCHEDULED FOR AUGUST 4TH AT 9A.M. AT CENTRAL.

Fire Commission Meeting
September 8, 2009
Report from Fire Prevention Bureau

Seminars attended: ATF – National Canine Training and Operations Center, Front Royal, VA 22630.

Staff Meeting: Wednesday Sept. 2, 2009; Agenda completed.

Other: Preparation for Fire Prevention Week starting on Sunday October 4th with noon time parade and events. Leo Roy has accepted the responsibility of organizing a competition fire muster and demonstration of skills with members of the explorer post participating. It will be basically the same format as in prior years with breakfast, apparatus reviews, flea market and professional networking (war stories). This year, there may be a plaque dedication on our memorial wall. This is a great event and it appropriately kicks off Fire Prevention Week. We expect good weather.

On September 18th, Inspectors Mitch Cady and Wynette are graduating and scheduled to return from Virginia. What this gives us is another tool for our investigators to use in determining origin and cause. Fire behavior in a manor not consistent with the combustible load available to burn may indicate to us that some type of chemical enhancement was used. The accelerant detecting canine, as the name implies, would be able to sniff out hydrocarbon fuels, gasoline as an example, and may also be able to detect multiple points of origin which should move our investigation more quickly to incendiary cause. The dog would also be available for demonstrations and we are looking forward to Fire Prevention Week to show what Wynette can do.

September 11th remembrance this year will be at the Green Acres School on South Mammoth Road. We will also be involved in the flag ceremony at the Massabesic Lake traffic circle with Station 7 assisting. The School Department has had this remembrance responsibility now for several years. Weston Elementary and Smyth Road have used this day as an educational opportunity for children who were too young to understand September 11.

Night club overcrowding and compliance checks continue monthly with our team embedded with representatives of other city departments. This program is intended to ensure the safety and security of patrons enjoying our communities evening venues. We refer to experiences nationwide, especially West Warwick Rhode Island, to inspire a sense of importance that does not have to be explained. Very few bars and restaurants, as we know them, are completely compliant. Exit lights, 'temporary seating' partially blocking doors, expired extinguisher tags, etc., these are all small things but when you add them up, it becomes a big deal. Egress issues are always corrected while we are at the club. The other issues get documented and fixed within a couple of weeks.

Edward O'Reilly, Chief of Fire Prevention

Fire Commission Meeting
June 9, 2009
Report from Fire Prevention Bureau

Seminars attended: 31st Annual New England Arson Seminar; Also: Department of Homeland Security explosives school, June 1st through June 5.

Staff Meeting: Meeting scheduled for June 10th at 3:30 pm at FPB office.

Other: Neighborhood enhancement team (NET) deployed on Wednesday May 27th visiting 7 properties with a variety of issues from accumulating garbage to abandoned swimming pools with mosquito infestation. This team has representatives from the City Clerks office, health, police, highway, housing and fire. Although not everything may directly apply to our Department, we believe that an opportunity to network here exists and all team members are encouraged to contribute to the discussion.

Gold Street plan for Walmart at the old Associated Grocers site is an ongoing project that will certainly impact many residents in our community. It is a big deal and we are looking forward to our involvement. Traffic engineering issues consumed most of the meeting with some very creative ideas for debate.

Junior Fire Muster on Saturday June 6th from 1 to 3 pm was a great success. 14 schools participated with their 5th graders competing in 'Midnight Alarm', 'Dry Hose Race' and 'Bucket Brigade Relay'. Seven heats pitted evenly matched firefighters with time scores taken for compilation. Results are available in our office and everyone had a good time. Paul Allard was the coordinator and ran a very smooth, incident free event.

Meeting with Peter from Fire House on June 4 with Don Rippey, Sandy and myself regarding occupancy, inspection modules and their application. The logic of occupancy and activity is not a difficult concept, when explained. However, the definition of occupancy as a constant and activity as an event applied to examples given was not as clear. Decisions to application have to be made in order to make information entered retrievable. We may not be on the same page with Fire House and this, of course, will be an agenda item for our staff meeting on Wednesday.

Vacant and Abandoned Building Survey is moving forward. We are finding acceptance to this program in a big way. Positive feedback from companies would include input of properties for inspection and comments to buildings already posted. We continue to experiment with format and information transmittal. We find the e-mail system to be most effective. The recent fire on Concord Street was an example of a placarded property where responding units had an understanding of what they may find on arrival.

Edward O'Reilly
Chief of Fire Prevention

Communications Division Fire Commission Briefing September, 2009

Next Listed Agent Class is scheduled for September 16, 2009. Applications are being accepted at this time. Active Listed Agents are 607.

Approximately 33 fire alarm inspections have been conducted in the past month.

Approximately 134 work orders completed in the past month.

Radio Repair Report from 7/01/09-9/1/09

Total Radios Repaired is 99. 00 Console/Base, 00 Mobile, 39 Portables, 60 Vehicles.

Updates:

Radio, Knox and computer equipment has been installed in the new Truck 7 and Fire Preventions 2 new Ford Explores.

The two new pumpers are due to arrive anytime and delivered to Communications Division for equipment installation. Estimated install time per fire engine is approximately two days.

Plans are being made for the installation of equipment in the recently ordered Ford Expeditions.

Fire Alarm notes:

State Amory.

Fire Alarm plans have been submitted and reviewed. System installation has begun. Archeologist, armed with shovels, dug test pits to determine if there any artifacts buried at the proposed location of the Annunciator. No artifacts were found. Annunciator being installed near sidewalk. The state is proposing to add a sprinkler system to the Amory in the future. The fire department awaits an approved plan to install a sprinkler system.

Highland Goff's Falls

The school has been completely remodeled inside and new sprinkler and fire alarm systems have been installed and inspected.

Elliot at Rivers Edge

Bids are being accepted for the Parking Garage at the new Elliot facility on Queen City Ave.

9/9/2009

Radio notes:

A meeting was held on April 22nd with the MA/COM reps regarding the future of our radio system. We sent them feedback from the meeting and subsequent received their proposal. A second meeting was held with Harris (formerly MA/COM) on August 25th to discuss the proposal.

Recycling of the Interop. portable radio batteries has been completed

Retired police department portables are being evaluated and some are put back in service with other city departments.

Back up radio site

Wright Communications has completed installation of the connection equipment to our Back up Radio Site. A training session was held for our technicians on the procedures to make the switch, if necessary. Last Wednesday we conducted a test of the switch and operated the back up site with no major problems. Directives for the dispatchers are being developed at this time on the switch procedures.

State Interoperability

We still are waiting for a response from the state Interop. Committee for final approval of our gateway frequency.